

March 9, 2022
Infrastructure Surtax
Advisory Committee
Meeting

The regular meeting of the Okaloosa County Infrastructure Surtax Advisory Committee was called to order at 10:05 A.M. in the Okaloosa County Administration Building, 1st Floor Training Center Room. Members present were Mr. Matthew Turpin, District 4 member (Chairman); Ms. Hannah Wilburn, District 3 member; and Mr. Jim Foreman, District 5 member. Also present were: Mr. Craig Coffey, Deputy County Administrator; Ms. Faye Douglas, Office of Management & Budget Director; Mr. Ron Adamov, Clerk of Court's Chief Financial Officer; Ms. April Sarver, Public Information Officer; Mr. Nick Tomecek, Public Information Coordinator; Mr. Jason Autrey, Public Works Director; Mr. Scott Bitterman, County Engineer; Mr. Steve Blalock, Design Engineer; Mr. Steve Schmidt, Surtax Project Manager; and Mr. John Parisi, Surtax Project Coordinator.

Opening Remarks and Approval of Previous Meeting Minutes

The meeting was opened by Mr. Turpin and Mr. Coffey stated that the meeting had been properly noticed in accordance with section 286.011, Florida Statutes on 2-14-2022.

Approval of Previous Meeting Minutes

Mr. Foreman made a motion to approve the previous meeting minutes as written. It was seconded by Ms. Wilburn. Approved unanimously (3-0).

Public Comments

None.

Presentations

None.

Projects Update

A. Mr. Schmidt covered changes to the Surtax Project Reconciliation Report since last meeting. Mr. Turpin asked what is left to complete the Sheriff's Training Facility project. Mr. Schmidt answered that the irrigation deep well is currently waiting on the contractor and some warranty issues are being addressed. Mr. Turpin questioned if there were any projects which are a cause of concern for deviating from the budget. Mr. Schmidt summarized the challenges presented with the 6th Street project services and Mr. Autrey briefed the progress of the Southwest Crestview Bypass and the Dirt Road

Stabilization projects. Mr. Turpin asked if there was an estimate on how much the Dirt Road Stabilization has saved the county and Mr. Autrey replied that the county will save over \$150,000 per year for the graders with additional savings in reduced maintenance costs. Mr. Bitterman also briefed the challenges posed with the upcoming Live Oak Church Road project and future processes.

B. Mr. Schmidt covered the annual funding projection. Mr. Turpin inquired about the abundance of Surtax funding and Mr. Schmidt confirmed it is still accurate and further illustrated how projects are moving forward.

C. Mr. Schmidt covered the SW Crestview Bypass Funding Summary.

Agenda Items and Discussion

A. Standish Court Closeout and Balance Transfer-
Mr. Schmidt presented a request to close out the Standish Court project and return the surplus amount of \$117,098 to reserves. Mr. Foreman made a motion to recommend approval to of the budget transfer of excess funds in the amount of \$117,098.97 to Surtax reserves. It was seconded by Ms. Wilburn. Approved unanimously.

B. Santa Rosa Blvd Project Update-
Mr. Blalock presented information on the latest conceptual design drawings of the Santa Rosa Blvd Improvements project and further progress in the near future. Mr. Turpin asked about the bike lane location on the 3-lane model intersection and Mr. Autrey answered that the section in question involves the termination point of the third lane and it meets the FDOT standard. No recommendation required.

C. Carmel and Beal Intersection Project Update-
Mr. Schmidt presented information on the latest County Improvement Grant Program application and conceptual drawings of the Carmel Dr. and Beale Pkwy Intersection project and further progress in the near future. No recommendation required.

D. Redwood Ave Sidewalk Improvement Project Update-
Mr. Schmidt presented information on Change Order 1 of Contract C22-3142-PW, approved by BCC on February 15, 2022. Mr. Foreman made a motion to ratify the Board's approval of work that has been done under Change Order 1. It was seconded by Ms. Wilburn. Approved unanimously.

Office of Management & Budget

Ms. Douglas provided an update on the status of Infrastructure Surtax revenues and budget. Projects have the necessary funds available.

Clerk of Circuit Court & Comptroller

Mr. Adamov discussed the Summary Financial Report.

Public Comments

None.

Schedule Next Meeting Date

The next meeting is scheduled for Wednesday, April 13, 2022, 10:00 am, location TBD.

ADJOURNMENT

The meeting adjourned at 10:44 A.M.

(These minutes were transcribed by John Parisi)